

## SERVICE



# Special Events Coordinator

A special events coordinator assists in the coordination and execution of events such as meetings, conferences and conventions, sporting events, fundraising events, festivals, consumer and trade shows, incentive programs, product launches and weddings.

Do you have excellent communication skills? Are you comfortable working with the public? Can you make quick decisions under stressful situations? Do you enjoy learning about new trends and creating new ideas? Do you have excellent time-management skills? Are you an organized person?



### MOST IMPORTANT ESSENTIAL SKILLS

- attention to detail
- communication skills
- problem solving
- teamwork



### POTENTIAL EARNINGS

#### Hourly wage

from \$17.20 to \$44.10

#### Annual salary

from \$33,540 to \$85,995

**Make up to 100K during your apprenticeship**



### CAREER OPPORTUNITIES

#### You could work:

- for government or corporations
  - in hotels/tourist resorts
  - for event management companies
  - for cultural organizations
  - for destination and tourism companies
  - for festivals and events
  - in sports facilities
- or one day have your OWN business!

#### Other related trades:

- Entertainment industry power technician (269E)
- Facilities technician (255B)



To become a special events coordinator, you could participate in an apprenticeship.

**Start your apprenticeship now with OYAP!**



### IMPORTANT DETAILS

#### • CODE 297B

- Non-compulsory trade
- 5,000 hours on the job + 375 hours of in-school training (level 1)
- Total of 5,375 hours (approximately two to three years)
- No certifying exam

**Check out the specialized programs in your high school to explore the trades!**

**Let OYAP be your helping hand!**

Visit [Skilled Trades Ontario](#) for more information.